

SMART Inclusion



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Making the impossible, possible

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How To



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Interactivity - Gallery

- Open the gallery tab 
- Select the + beside "Essentials for Educators" in the top window
- In the bottom window you will see three arrows  select the one beside "Interactive and Multimedia"
- Look through the content and select one to explore
- 5 min. 
- Turn and share the application with your neighbor
- 3 min. 



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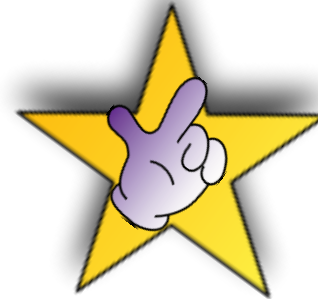
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Title Page

- Open the gallery tab 
- Select the  beside "Lesson Activity Toolkit 2.0" in the top window
- Select the  beside "Pages"
- Select "Title Pages"
- In the bottom window select  beside "Notebook Files and Pages"
- Develop a title page for a lesson that you may teach
- 5 min.



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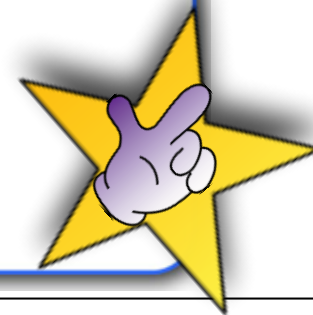
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Capture Tool



- Click on the capture tool in Notebook 
-
- Open the your internet browser 
- Select a video that you wish to link to
-
- Click on the type of capture you wish to make 
-
- Click and drag the camera over what you want to capture to your Notebook page
-
- It will appear in Notebook ready to resize, to link to
-
- 5 min.



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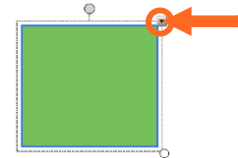
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Link to videos



- Open the your internet browser
- Select a video that you wish to link to and copy the address
- Select object that you wish to link to click on it
- Click on the corner drop down menu and click "Link"
- Paste the the link into "Address Box "
- Decide if you want to link to file or object
- 5 min.



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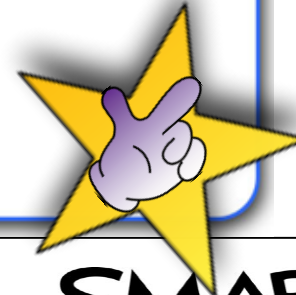
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Boardmaker Pictures into Notebook



- Open Boardmaker Software and create a button 
- Select what you want to bring in and copy and paste it into Notebook 
- Currently pictures have to be brought in one at a time
- PCS Symbols can be dragged into "My Content" in the Gallery so they can be accessed later 
- Please be mindful of copyright
- 5 min.



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Download Lessons from SMART Exchange

- Open the gallery tab



- Click on SMART Exchange



- In the search box type "Domino Addition"

- Download selected activity

- 5 min.



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Change your default font


- Select the font tool 
- Select the properties tool 
- Select "Text Style"

Change Font / Size / Font style

- Select "Save Tool Properties"
- 3 Minutes



Change background color

- Select new page 
- Select the properties tab 
- Select "Fill Effects"



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Create a Pull Tab

- Open the gallery tab



- Select the  beside "Lesson Activity Toolkit 2.0" in the top window

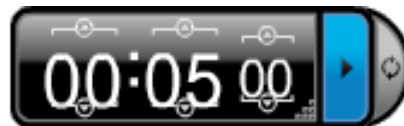
- Select "Pictures" and scroll through to select a tab



- Drag it out onto the page and position close to the instructions.

- Click and drag over both pieces and select group from the drop down menu.

- 5 min.



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Adding sound with Audacity



Audacity can be used much like a tape recorder to create speech or sound that you need to add to a Notebook page.

Simply open an **Audacity** page and attach a **microphone** to your computer.



Choose the **record** button from the top tool bar.



Press the **stop** button when you have finished recording.



Use the **play** back button to listen to your recording.



Go to file in the menu and select **Export as MP3**.

You will be prompted to give your file a **name** and **save** it.

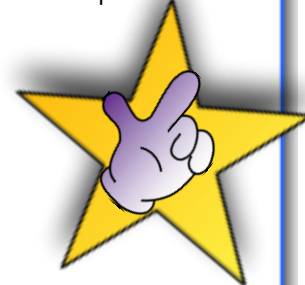
You will be prompted to edit the ID tag. You can just **cancel** this.



The next step is to **attach** that sound file to an object or text in your Notebook file. Select the text or object in your Notebook file by placing your cursor over it and **right clicking**.



Choose **sound**. Select Browse and locate the sound file you created in Audacity and double click to select it. Click OK. A small speaker icon will be attached to the text or object to let you know that a sound file had been attached. Clicking on the icon plays back the sound.



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Sound Files

Free sound file Websites

<http://freesoundfiles.tintagel.net/Audio/>

<http://www.a1freesoundeffects.com/>

http://simplythebest.net/sounds/WAV/sound_effects_WAV/index.html

The MovieWavs Page - Wavs Mp3s Movie Quotes Movie Sounds Movie Wavs

Soungle.com - Royalty Free Sound Effects (FX) Library for Download (note ALL .WAV)